



We review requests with the Community Advisory Board three times a year. Deadlines will be posted on the Google Group and in newsletters but are usually in September, January, and May. Please note that for legal and tax purposes, all grants will be applied for as "Friends of Castle Bridge" and Friends will distribute the funds once received.

Please fill out both sides of this form and submit to the Friends of Castle Bridge lock box in the front office or by email to: friendsofcastlebridge@gmail.com

Who Can Make a Request

- Teachers & staff
- PTA Officers
- Members of the parent body must make their requests through an officer of the PTA. That officer ***must*** sign this form as a co-sponsor of the request.

Project Description

Projects must contribute to the enrichment of Castle Bridge students.

Project Start/Funds Needed by Date

Friends of Castle Bridge is a not-for-profit run by parent volunteers whose annual goals are sustaining and enriching the rich multilingual learning environment of the school. For more information on our mission, board of directors, Community Advisory Board, and current funding initiatives, please visit the website at: www.friendsofcastlebridge.org



Budget

Please provide as many details as possible. We understand these costs may be estimates.

Have you identified any grants, organizations, or corporations you think would be appropriate sponsors or donors? *Please list as many specifics as you have: program websites, deadlines, contact people, etc. If your request is approved, Friends will submit the grant on your behalf but assistance with the grant application by the project representative may be requested.*

Project Representatives:

Name:

Name:

Email:

Email:

Phone:

Phone:

Signature:

Signature:

Friends of Castle Bridge is a not-for-profit run by parent volunteers whose annual goals are sustaining and enriching the rich multilingual learning environment of the school. For more information on our mission, board of directors, Community Advisory Board, and current funding initiatives, please visit the website at: www.friendsofcastlebridge.org